

## Work Sheets and Check List

Read ALL the forms completely before filling them out.

Please use this Check List as you complete your forms, so nothing is missed.

**New Student Application – Yellow Form Fill out and return to CCS, with \$25.00 Application Fee, ASAP.**  
All entrance fees must be paid in full prior to the first day of school.

**New Student - Request to Release Records – White Form**  
Transcripts must be received before being considered officially enrolled.

**Medical Consent – Pink Form**

**Continuing Consent for Treatment and Health Insurance Information – White Form**

**NNEC Health Record – Pink Form**  
Immunization records are to be on file by the student's first day of attendance at school. A complete medical examination for each new student is required by September 30 or thirty days after enrollment.

**Internet Access Agreement – Purple Form**

**Photo Release Form – Blue Form**

**Transportation Authorization – White Form**

**Financial Agreement – Green Form**

**Keep these for your Records**

**NNEC School Calendar 2023-2024**  
White form

**Computer and Internet Acceptable Use Policy – White Form**

**Monthly and Annual Tuition Rates (Work Sheet Page 1) – White form**

**Annual Tuition Rate Pro-Rate Schedule (Work Sheet Page 2) - White form**

Dear Parents and Guardians of our New Students,

Some of the included paper work in this packet needs to be filled out and turned in by a specific date, others need to be brought with you to Registration on **August 21, 2023**, or kept by you in the folder for future reference.

You will find the Monthly and Annual Tuition Rates form and the Pro-rated Tuition Rates form, below on the Work Sheets - Page 1 and Page 2. They break down the Financial side of things so they are easy to find and understand. They will help fill out the Financial Agreement form.

These Work Sheets are for you to keep in your folder.

I pray your children have a lovely summer, and join our school in August, ready to learn!

God Bless You,

Sandy Cheney, CCS volunteer

Capital Christian School tuition is figured on 2 factors:

1. The Responsible Party's (Parents or Guardians) membership at the Concord SDA Church. A Constituent is a member of the Concord SDA Church. A Non-Constituent is a member of another Adventist Church. A Non-Adventist is not a member of the SDA church at large.
2. The second factor is how many students the Responsible Party is enrolling. This helps determine the discounts off the tuition for second and third students.

CCS tuition rates below are color coded for quick reference. Locate the section that applies to your membership status at the Concord SDA Church. Next, select the tuition rate that matches the number of students you are enrolling. Note that the discounts are explained and calculated for you. The selections are coded ie: C-I, or NC-II, etc. This is for quick note taking and for those needing to use the Pro-ration Rates on the next page.

**Registration Fee: \$300.00 due at time of Registration, each student, all grades, non-refundable.**

<u>Constituent</u>	<u>Tuition Rate</u>	<u>Monthly</u>	<u>Annual</u>
<b>First Student</b>	<b>\$400.00 (highest grade student)</b>	<b>\$400.00</b>	<b>\$4000.00</b>
<b>Second Student</b>	<b>20% discount \$400 x .20 = \$80; \$400 - \$80 =</b>	<b>\$320.00</b>	<b>\$3200.00</b>
<b>Third Student</b>	<b>35% discount \$400 x .35 = \$140; \$400 - \$140 =</b>	<b>\$260.00</b>	<b>\$2600.00</b>
<b>SELECT your tuition rate for number of students you are enrolling.</b>			
<b>C-I one student</b>		<b>\$400.00</b>	<b>\$4000.00</b>
<b>C-II two students</b>	<b>\$400 + \$320 =</b>	<b>\$720.00</b>	<b>\$7200.00</b>
<b>C-III three students</b>	<b>\$400 + \$320 + \$260 =</b>	<b>\$980.00</b>	<b>\$9800.00</b>

<u>Non-Constituent</u>	<u>Tuition Rate</u>	<u>Monthly</u>	<u>Annual</u>
<b>First Student</b>	<b>\$525.00 (highest grade student)</b>	<b>\$525.00</b>	<b>\$5250.00</b>
<b>Second Student</b>	<b>20% discount \$525 x .20 = \$105; \$525 - \$105 =</b>	<b>\$420.00</b>	<b>\$4200.00</b>
<b>Third Student</b>	<b>35% discount \$525 x .35 = \$183.75; \$525 - \$183.75 =</b>	<b>\$341.25</b>	<b>\$3412.50</b>
<b>SELECT your tuition rate for number of students you are enrolling.</b>			
<b>NC-I one student</b>		<b>\$525.00</b>	<b>\$5250.00</b>
<b>NC-II two students</b>	<b>\$525 + \$420 =</b>	<b>\$945.00</b>	<b>\$9450.00</b>
<b>NC-III three students</b>	<b>\$525 + \$420 + \$341.25 =</b>	<b>\$1,286.25</b>	<b>\$12,862.50</b>

<u>Non-Adventist</u>	<u>Tuition Rate</u>	<u>Monthly</u>	<u>Annual</u>
<b>First Student</b>	<b>\$650.00 (highest grade student)</b>	<b>\$650.00</b>	<b>\$6500.00</b>
<b>Second Student</b>	<b>20% discount \$650 x .20 = \$130; \$650 - \$130 =</b>	<b>\$520.00</b>	<b>\$5200.00</b>
<b>Third Student</b>	<b>35% discount \$650 x .35 = \$227.50; \$650 - \$227.50 =</b>	<b>\$422.50</b>	<b>\$4225.00</b>
<b>SELECT your tuition rate for number of students you are enrolling.</b>			
<b>NA-I one student</b>		<b>\$650.00</b>	<b>\$6500.00</b>
<b>NA-II two students</b>	<b>\$650 + \$520 =</b>	<b>\$1,170.00</b>	<b>\$11,700.00</b>
<b>NA-III three students</b>	<b>\$650 + \$520 + \$422.50 =</b>	<b>\$1592.50</b>	<b>\$15,925.00</b>

For a student registered after Registration day, Monday, **Aug 21, 2023**, this schedule will help determine the Pro-rated(adjusted) ANNUAL tuition rate that applies. The color coding continues from Worksheet - Page 1 .

Note: MONTHLY payments can be calculated by dividing by number of months the student(s) will attend CCS.

Students Registered between:		Constituent Pro Rate			Non-Constituent Pro Rate			Non-Adventist Pro Rate		
		I	II	III	I	II	III	I	II	III
08 /21/ 2023 - 09/11/ 2023	100 %	\$4000	\$7200	\$9800	\$5250	\$9450	\$12,862.50	\$6500	\$11,700	\$15,925
09 /11/ 2023 - 10/10/ 2023	90 %	\$3600	\$6480	\$8820	\$4725	\$8505	\$11,576.25	\$5850	\$10,530	\$14,332.50
10/10/ 2023 - 11/13/ 2023	80 %	\$3200	\$5760	\$7840	\$4200	\$7560	\$10,290.00	\$5200	\$9360	\$12,740
11/13/ 2023 - 12/12/ 2023	70 %	\$2800	\$5040	\$6860	\$3675	\$6615	\$9003.75	\$4550	\$8190	\$11,147.50
12/12/ 2023 - 01/08/ 2024	60 %	\$2400	\$4320	\$5880	\$3150	\$5670	\$7717.50	\$3900	\$7020	\$9555
01/08/ 2024 - 02/12/ 2024	50 %	\$2000	\$3600	\$4900	\$2625	\$4725	\$6431.25	\$3250	\$5850	\$7962.50
02/12/ 2024 - 03/11/ 2024	40 %	\$1600	\$2880	\$3920	\$2100	\$3780	\$5145.00	\$2600	\$4680	\$6370
03/11/ 2024 - 04/08/ 2024	30%	\$1200	\$2160	\$2940	\$1575	\$2835	\$3858.75	\$1950	\$3510	\$4777.50
04/08/ 2024 - 05/13/ 2024	20%	\$ 800	\$1440	\$1960	\$1050	\$1890	\$2572.50	\$1300	\$2340	\$3185
05/13/ 2024 - Last day of school	10%	\$ 400	\$ 720	\$ 980	\$ 525	\$ 945	\$1286.25	\$ 650	\$1170	\$1592.50

Tuition payments do not cover the entire cost of educating students at Capital Christian School. Additional funds are received monthly from various levels of The Seventh-day Adventist Church, including the Northern New England Conference of Seventh-day Adventists and local constituent churches.

The definition of a constituent church is detailed in the CCS Constitution and By-laws. A list of official constituent church's may be obtained at the school office.

If you are members of non-constituent SDA church, you may wish to check with your church office to see if any special subsidy is available to offset the tuition difference. Additionally you may wish to suggest that your church consider joining the constituency.

Many Adventist churches provide financial assistance to worthy students within their congregations. Please contact your church office to determine what help is available and how to apply.